

# Northern Neighbours

## Nurse Practitioner-Led Clinic

**Northern Neighbours NPLC  
Board Meeting  
Tuesday, September 14<sup>th</sup>, 2021  
Northern Neighbours NPLC Board Room**

<b>PRESENT:</b>	Lynne Thibeault Patricia Anglehart Shawn Dookie Charles Alderson Arlene McCorry Carolyn Burton	Chair <i>via video conference</i> Treasurer <i>via telephone</i> Director <i>via video conference</i> Director <i>via NNNPLC Board Room</i> Lead Nurse Practitioner <i>via NNNPLC Board Room</i> Clinic Administrator <i>NNNPLC Board Room</i>
<b>REGRETS:</b>	Shelly Livingston	Director
<b>ABSENT:</b>	Tina Forsyth Crystal Pirie	Director Director
<b>RECORDER:</b>	Carolyn Burton	

Meeting called to order at 6:30 pm est

**1. Approval of agenda:**

Motion to approve agenda

Moved by: Shawn  
Seconded by: Pat  
Carried

**2. Declaration of Conflict of Interest:**

No conflict of Interest declared.

**3. Review and Approval of Minutes of previous meeting:**

June 08, 2021, Minutes were reviewed and approved.

Moved by: Pat  
Seconded by: Charles  
Carried

**4. Standing Items:**

**4.1 Clinical Report**

Patient Statistics: Arlene reported the patient interactions statistics up to end of June 2021 was 742. These are the total interactions of: both NPs, RN, and RPN. This is an increase from the

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previous 1<sup>st</sup> quarter of 716 patient interactions. The number of Netmizaaggamig Nishnaabeg patient interactions was 159 of the total population of 350.

Recruitment: The Executive Team (E.T.) had recruited a Laurie Cavan MSW RSW. Laure has since rescinded her acceptance of the NNNPLC's Offer of Employment, citing her refusal to work in a unionized workplace.

The Nurse Practitioner student was hired as a temporary, casual Registered Nurse for the summer. This additional help has lessened the patients' wait-time. The N.P. will be writing her examine in September 2021. The E.T has had preliminary recruitment discussions with the *soon-to-be* N.P., with the aim to secure an employment agreement.

#### 4.2 Financial Report

The August 2021 Financial Report was presented. The floor was opened for questions. The board chair requested clarification on "Maintenance and Grounds-keeping". Carolyn confirmed that the Township of White River has begun to charge for snow removal and grass-cutting and these expenses will be posted here.

A brief discussion ensued concerning submission of application for additional funding for Administrative Assistant and General Overhead. The E.T. will write and submit application to the Ministry of Health and Long-Term Care before close of fiscal 2021-2022.

#### 4.3 Collaboration with Netmizaaggamig Nishnaabeg

A meeting was held with the ET and the managers of Netmizaaggamig Nishnaabeg. Shelly, Health Centre Manager, has committed to having the Health and Safety policies in place by October 12, 2021. Once in place, the NNNPLC staff will return to Netmizaaggamig Nishnaabeg.

Chief and Council has extended an invitation for NNNPLC representatives to attend Netmizaaggamig Nishnaabeg and deliver an overview of the services we provide to the community. Malcolm will attend and present an overview of his practice.

The server that was purchased by the NNNPLC in Netmizaaggamig Nishnaabeg is not in use. Shelly reported that her IT advised it was antiquated. Carolyn will confirm with Shelly whether or not it has use or whether it can be sold.

The E.T. asked if Netmizaaggamig Nishnaabeg would contribute recruitment/retention funds for the new N.P. Shelly confirmed that there may be funding dollars for recruitment/retention, but NP will have to acquire training in Land based healing.

#### 4.4 Collaboration with White River Town Council:

The E.T. will be hosting a Town Hall meeting for the residents. This event will provide a forum for any questions and answers that the residents may have for the clinic staff.

The Township of White River has committed \$10,000.00 signing bonus to the new Nurse Practitioner.

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### 4.5 Unfinished Business – Governance Policies:

The Chair asked all board directors if they have been charged or accused of fraudulent activities or if they have ever been bankrupt. There were no such declarations.

#### 4.5.3 Unfinished Business – Task List

Task	Owner(s)	Deadline	Status
Determine strategic goals and develop strategic plan	Board and ET	May 2021	Ongoing
Presentation for Band and Council	Carolyn	July 2021	Ongoing
Roof Job Awarded to Contractor	Carolyn	June 2021	Complete
Letter to White River CAO re: RNPGA	Carolyn	July 2021	Complete

### 5. New Business

#### 5.1 Vacation Allotment – Lead Nurse Practitioner. *The lead Nurse Practitioner recused herself during the following discussion.*

The Clinic Administrator requested that the Board of Directors consider increasing the vacation allotment for the Lead NP.

A discussion ensued. It was concluded that an additional 5 paid professional development will be presented to the Lead Nurse Practitioner.

Motion to present, without precedent, the current Lead Nurse Practitioner with an additional 5 professional development days.

Moved by: Lynne  
Seconded by: Shawn  
Carried

### 6. Next meeting: October 12<sup>th</sup>, 2021, 6:30pm

Summer meetings will be postponed. Updates will be sent via email regarding ongoing task items.

### 7. New Task List Summary

Task	Owner(s)	Deadline	Status
Survey for Retreat day for Strat.Planning	ET & Board	Spring 2022	Complete
Town Hall Meeting	E.T	June 2021	Complete

### 8. Meeting adjourned at 7:20pm